

SUMMARY & PURPOSE:

To provide guidance to programs applying for SSH Accreditation to assist them in determining if they can apply under a single application.

DEFINITIONS:

- Program: planned and coordinated healthcare simulation activities in assessment, research, teaching/education, or systems integration that is administered by an organization with dedicated resources for the administration and delivery of such healthcare simulation activities.
- Site: a physical location where the Program activities are performed. For purposes of this definition, multiple Program rooms that are spread throughout a building or adjacent buildings are considered as one Site.
- Consortium: multiple organizations that work together to jointly administer and deliver a Program at their individual Sites. Consortia must have a unified governance structure whereby a committee comprised of members of each organization serves as the governing body and a single set of policies and procedures governs the Program.
- Collaborative: multiple organizations that work together to deliver Programs, but there is no unified governance structure, key aspects of each program remain distinguishable from the other Programs, and separate policies and procedures govern each Program.

POLICY STATEMENTS:

An organization may apply for Program accreditation under one of the following conditions:

1. Single program with a single site
2. Single program with multiple sites if:
 - a. There is a single governance structure,
 - b. The Policies & Procedures are the same, AND
 - c. There is a common funding source

Consortia of organizations may apply for Program accreditation under the following conditions:

1. Apply as a single Consortium Program (not as multiple single Programs),
2. Be able to produce evidence of outcomes as an operating Consortium for a minimum of two years,
3. Operate under a unified Mission/Vision statement,
4. Have a unified governance structure with all participating organizations represented as stakeholders in the governance structure. (Organizational chart outlines programs under one governance entity.),
5. Have aligned, established, and organized processes for budgeting and appropriate oversight for fiscally responsible budget management. (May have multiple sources of funding.),
6. Strategic plan addresses and aligns all organizations participating in the Program.
7. All organizations follow the same Program policies and procedures, and
8. Faculty/staff training processes for participation in Program are consistent among all organizations.

A Collaborative may not apply to become accredited under a single application.

If the criteria for a single application are met, then the SSH Accreditation staff will determine if additional reviewers and/or additional review days will be needed to complete the site reviews. Additional fees for each site as well as additional reviewer costs will be communicated to the applicant.



Policy Category.....	8.Oper
Revised Policy.....	03/01/2015
Reviewed and Approved...	05/04/2011
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SUBJECT: Multiple Site Programs

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SCOPE/APPLICABILITY:

This policy applies to all organizations that are seeking to apply for SSH Program Accreditation.

PROCEDURES TO ENSURE COMPLIANCE:

Each application will be reviewed to determine compliance with the criteria. Compliance will also be verified during the site visits.

SUPPORTING/REFERENCE DOCUMENTATION:

- Accreditation Informational Guide

RELATED POLICIES, PROCEDURES, AND ASSOCIATED FORMS:

- Multi Site/Multiple Programs procedure