

Site Reviewer Applicant Assessment Rubric

Site Reviewer Applicant Name: _____

Date Reviewed: _____

Category	3	2	1	0	Points
Personal Letter of Intent	Letter of intent submitted describing > 2 years of simulation experience	Letter of intent submitted describing 1-2 years of simulation experience	Letter of intent submitted describing < 1 year of simulation experience	No letter of intent submitted, or a letter of intent submitted describing ≤ 6 months of simulation experience	
Simulation Certification	Applicant has ≥ 3 years of simulation experience and holds at least one SSH certification	Applicant has 2-3 years of simulation experience and holds at least one SSH certification	Applicant has at least 2 years of simulation experience but does not hold an SSH certification	Applicant has < 2 years of experience in simulation and cannot sit for an SSH certification	
Letter of Support	1 Letter of Support was submitted from current accreditation team leader indicating a good fit	1 Letter of Support was submitted from a current accreditation site reviewer indicating a good fit	A Letter of Support was submitted from a professional reference that is not a current accreditation site reviewer or team leader, but does indicate a good fit	No letter of support was submitted, or the submitted letter indicated potential issues with the applicant being an accreditation site reviewer	
SSH Involvement (SIGS, Interest Groups, etc)	Applicant has been involved in SSH work for > 2 years	Applicant has been involved in SSH work for 1-2 years	Applicant has been involved in SSH work for < 1 years	Applicant is not involved in SSH work	
SSH Accreditation Experience/ Involvement	Applicant is affiliated with an accredited program and has helped to write Core plus 2 or more other areas	Applicant is affiliated with an accredited program and has helped to write Core plus another area	Applicant is now or has been affiliated with an accredited program but has not helped with accreditation documentation	Applicant is not affiliated with an accredited program and has never been	
Total Points (10-15 points: Accept, ≤ 10 points: Deny)					
Date Application Reviewed: _____					
Decision: _____					
Site Reviewer Sub-Committee Chair's Initials: _____					