



STORM Pre-Submission Checklist

Basic Formatting

- 1-inch margins.
- Single spaced with line numbers. Return line between paragraphs.
- Left justification for everything except the paper title and reference page title.
- Font Times New Roman, black, size 10-point or larger.

Manuscript Layout

- Author information in this order:
 - Author affiliations list formatted as: First name MI. last name with superscript for institutional affiliation. Separate authors using a comma.
 - Institutional affiliation list formatted as Department, Institution, City, State Code
 - Conflict of interest statement.
 - Corresponding author information.
- Brief description or abstract
- Body of manuscript
 - Section titles follow APA format and are left-justified with no colons.
- Tables and figures
 - Embedded in the body of the manuscript.
 - Bolded table or figure number, followed by a return line, followed italicized title.
 - Description of figure included below if necessary (see submission guidelines).
- Supplementary digital content and appendices
 - SDC legend before reference list. SDC content after reference list.
 - Appendices after reference list.
- Reference list
 - APA formatting.
 - Reference page title is centered and bold.
 - Reference list format.
 - Hanging margins.
 - Alphabetized, NOT numbered.
 - Journal titles italicized, written in full.
 - Article titles are not italicized or enclosed in quotes.
 - All references are cited at least once in the manuscript.
 - In-text citations
 - Follow APA format: (author last name, publication year).
 - For 2 authors, include both names joined by “&”.
 - For 3 or more authors, include first author last name followed by “et al.”
 - For sources with no author, include title and publication year.
 - For 2+ references in one in-text citation, separate entries by semicolon.